

# WESTERLY LEARNING CENTER

## Tuition Refund Policy and Class Changes

**Tuition Refund Policy:** Tuition statements will be mailed out by June 1, 2010. The first payment will be due July 1, 2010. If you plan to withdraw your child from any WLC classes, you must do so prior to June 30, 2010. No tuition adjustments will be made after this date. Since all class lists are finalized and our teacher's employment is confirmed by July 1, we cannot make any withdrawals to our classes after that date. If you withdraw your child after June 30, 2010, you will be responsible for the entire year's tuition.

**Corrections and Changes:** Any corrections or changes to course selections must be made by May 15, 2010. Many classes have waiting lists, so, it is imperative that we notify new students, as soon as possible, of any openings that arise. Any scheduling changes made after May 15, 2010 will be assessed an additional \$25.00 fee per change.

Please detach below and return with your application. Applications will not be accepted without this page signed and returned to WLC.

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### TUITION POLICY ACKNOWLEDGEMENT

By signing this form, I acknowledge that I have read and agree to the above tuition refund and class change policies of Westerly Learning Center.

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Student's Name

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Parent's Name

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Parent's Signature

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Date